



**Philippine Librarians Association, Inc. -  
Cordillera Administrative Region Librarians Council (PLAI-CARLC)**



# **“Completed Staff Work: A Road to Efficiency”**

**Baguio Crown Legacy Hotel, Baguio City**  
**August 22-23, 2019**

**August 22, 2019**

<b>TIME</b>	<b>ACTIVITY</b>	<b>DETAILS</b>
8:00-9:00 a.m.	Registration	c/o Secretariat
9:01-9:30 a.m.	Opening Ceremonies	Invocation, National Anthem, Welcome Remarks
9:31-10:00 a.m.	<b>BREAK</b>	
10:01-11:30 noon	First lecture	Managing Mental Health in the Workplace
11 :31-1:00 p.m.	<b>LUNCH BREAK</b>	
1:01-2:30 pm.	Second Lecture	Dealing with Millennials in the Workplace
2:31-3:30 p.m.	<b>BREAK</b>	
3:31-5:00 p.m.	Third Lecture	Spirituality in the Workplace

**August 23, 2019**

8:00-8:30 a.m.	Registration	c/o Secretariat
8:31-10:00 a.m.	First Lecture	Completed Staff Work
10:01-10:30 a.m.	<b>BREAK</b>	
10:31-12:00 noon	Second Lecture	Professional & Ethical Behavior in the Workplace
12:01-1:00 p.m.	<b>LUNCH BREAK</b>	
1:01-2:30 p.m.	Third Lecture	Updates in the Library Profession
2:31-3:00 p.m.		Question & Answer
3:01-3:30 p.m.	<b>BREAK</b>	
3:31-4:00 p.m.		International Benchmarking / Library Journal
4:01-4:30 p.m.		Product Demo / CE-Logic
4:31-5:00 p.m.		DOST STII

Master of Ceremonies:  
**Mr. Rojan A. Paleng**